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# OTRCC Board of Trustees Nomination Form

Your name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*The OTRCC Board of Trustees provides leadership to the community council; plans OTRCC meetings and events; attends to OTRCC business between meetings; assures that finances are managed appropriately; works with the City of Cincinnati, OTR organizations and other community councils; and other organizations as needed or required. Trustees may represent the OTRCC to the public.*

*Trustees are elected for a two-year term. The board of trustees will recommend to the membership for ratification the officers (i.e. the president, vice president, secretary and treasurer) from the board of trustees members. Trustees are expected to attend all board and community council meetings and manage and/or volunteer for OTRCC projects. All trustees are expected to be familiar with the by-laws and hold each other accountable to fulfill their duties and responsibilities. Unexcused absences result in removal from office (By-Laws IV-8).*

Please check below if you:

\_\_\_ Have [read the bylaws](https://otrcommunitycouncil.org/wp-content/uploads/2021/06/2021-Bylaws-FINAL-Approved-by-OTRCC-3.22.2021.pdf);

\_\_\_ Understand that, as a trustee, you are expected to attend all trustee meetings, membership meetings, and serve on at least one OTRCC committee;

\_\_\_ Have read the work program goals for the biennium.

What gifts/skills will you bring to the board of trustees?

As a trustee, what are the priorities that you will work on during your term?

Your contact information:

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ OTR resident? \_\_\_\_\_\_\_\_\_

Telephone number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Number of years OTRCC member:\_\_\_\_

Thank you for your interest in the OTRCC Board of Trustees.

Please be sure to read the next page.

**By-Laws of the Over-the-Rhine Community Councils, Inc.**

**Amended and Approved March 22, 2021**

**Article IV. Board of Trustees**

**Article IV-1. The thirteen (13) trustees of the OTRCC shall consist of the president, vice president,**

**secretary, treasurer and nine (9) at-large trustees. These officers and trustees shall form the**

**Over-the-Rhine Community Council Board of Trustees and perform the duties prescribed in these**

**bylaws.**

**Article IV-2. The board of trustees shall hold regular monthly meetings at times and places fixed**

**by the board of trustees. No fewer than ten (10) monthly meetings shall be held per calendar**

**year.**

**Article IV-3. The board of trustees shall conduct emergency business of the OTRCC between**

**meetings of the members. A quorum shall consist of seven (7) trustees in attendance at any**

**meeting. Voting by electronic mail (email) is permitted for emergency business conducted by the**

**board of trustees under these bylaws. In such cases, voting shall be open for a specified time period**

**(no less than 48 hours, no more than five [5] days), and trustees shall have the right to submit a**

**vote by email within that time period. The board of trustees shall, when practicable, notify the**

**membership in advance of any impending vote by the board of trustees to address emergency**

**business. The board of trustees shall, as soon as possible and no more than four (4) days following**

**any such vote, notify the membership of any emergency action taken.**

**Article IV-4. All actions taken by the board of trustees shall be submitted to the**

**membership for ratification no later than the next regular member meeting.**

**Article IV-5. The membership, by majority vote, may grant additional decision-making power to**

**the board of trustees or revoke any decision-making power from the board of trustees.**

**Article IV-6. No member may hold more than one office at the same time. Each member shall serve**

**for a term of two (2) years. No member may serve more than three (3) consecutive full terms as a**

**trustee. Trustees who are term-limited by this article may again run for the board of trustees after a**

**two-year (2) period off the board. Full term of office is defined in Article V-4. Replacement of**

**vacant trustee position is not considered a full term.**

**Article IV-7. The board of trustees shall, at all times, be subject to the decisions of the membership**

**and none of the board’s actions shall conflict with any actions taken by the membership.**

**Article IV-8. Trustees shall attend all regularly scheduled board meetings. Unexcused absences**

**from four (4) board meetings per two-year (2) term shall result in removal from office with the**

**consent of the majority of the other members of the board of trustees.**

**Article IV-9. Any five (5) members may petition to have any officer or trustee recalled for cause.**

**Once the secretary receives written notice listing the grievances, written notice shall be given to the**

**membership at least fourteen (14) days prior to the next regular meeting, and the recall petition**

**shall become the first order of business at that regular meeting. Members may recall a sitting**

**officer by a two-thirds majority vote, after due deliberation, at the next regular meeting.**