



**Over –the-Rhine Community Council Board of Trustees Election
Voting Procedures and Rules
2021 Election**

1. Voting will take place at the June Membership Meeting (held via Zoom)
2. Members will be checked in and membership status will be verified. Callers will be asked to name themselves so we can account for those votes accurately.
3. Each eligible OTRCC Member can vote for up to 13 people for the Board of Trustees.
4. Voting will be conducted via the poll feature on zoom. Votes will be private.
5. Members will receive a list of Board candidates in their June agenda packet and should keep track of their choices with the help of this list.
6. Members will cast a “yes” vote for the candidates of their choice (up to 13). If a member *does not* want to vote “yes” for a particular candidate, they will refrain from participating in that candidates’ poll when it is launched.
7. This is important: In the event that there are more than 13 candidates, there will be more than 13 ballot polls launched during the election. Each member will only vote yes for (up to) 13 board candidates. This will be checked by the Nomination Committee and verified by the Operations and Structure Committee after the election.
8. If a member at the zoom meeting does not have access to the poll feature they will *privately* message Carissa Barnard (Nomination Committee Chair) the list of their 13 choices for the Board in the chat field.

Candidate and Voting Rules

1. Each candidate will have one minute at the start of the May 24, 2021 Membership Meeting to present information about their qualities, addressing what they would bring to the board, their priorities if elected, commitment of hours to devote to community council, why they should be elected, etc. A short Q and A will follow the introductions. There will not be a period for questions and answers with the candidates on the day of election, June 28, 2021.
2. Votes will be counted and recorded by the Nomination Committee during the June meeting. As the meeting will be held virtually, the outcome of the election will not be officially called by the end of the meeting. The Membership Committee and Operations and Structure Committee will review and verify the results of the election. Final election results will be shared with the membership via email, within one week of the election. Former board officers will remain as acting officers until the new board holds its organizational meeting on July 12, 2021 and elects new officers.
3. The top 13 vote getters will be declared as winners.
4. In the unlikely event of a tie vote for two or more candidates in the top 12 places (that is first place through twelfth place), both candidates will be elected. For example, if two candidates get 50 votes and the next highest vote getter has 40 then the two tied candidates will be declared winners for first and second place. The candidate with 40 votes will be in third place. If there is a tie for 13th place, the winner will be determined by a runoff between the tied candidates at the July 26, 2021 meeting by a ballot poll.
5. The newly elected trustees assume their office immediately after the election results are declared. The new board of trustees will hold an organizational meeting, convened by the former president on July 12, 2021 to elect officers and begin to prepare a work program. Former officers will continue in their positions as acting officers until the July 12, 2021, organizational meeting. If circumstances warrant, the acting president will convene an emergency meeting of the new board to address emergency action that needs to be addressed during the transition.
6. The elected officer’s names will be submitted to the membership for approval at the July 26, 2021 membership meeting.